

Assessor Update and Standardisation Course

1 Day: **£75+VAT**

Venues: **Sheffield
London**

Dates: **Friday 12th November 2010
Friday 26th November 2010**

This one day course is suitable for trained assessors who need to keep up to date with assessing and also for fellow teachers in the department teaching NVQ language units and who are being supported by qualified assessors.

The course includes:

- An update on the new 2010 NVQ language unit standards
- Training on developing speaking and writing skills
- How to assess consistently to ensure pupils achieve
- Information & guidance from the Chief Verifier of OCR
- A standardisation session alongside fellow assessors
- Introduction to the VLC E Portfolio system

Please note this course is not designed to take teachers through the Level 3 NVQ Assessor course. Please contact us for further details if you wish to qualify as an assessor.

TO BOOK, PLEASE RETURN THIS FORM BY FAX, EMAIL OR POST

Name	
Name of School	
Address	
Telephone	
Fax	
Email of Finance Manager	
Purchase Order Number	

Participant	Email Address	Sheffield	London

Payment: Please make cheques payable to 'The Vocational Language Company Ltd' or by bank transfer to:

Bank: **Barclays Bank, Garforth Branch**
 Account: **The Vocational Language Company**
 Account No: **23203174**
 Sort Code: **20-33-42**
 Ref: *Your School name & purchase order no.*

Email: **info@vocationallanguages.co.uk**
 Fax: **0113 308 7509**
 Post: **The Vocational Language Company,
 18 Town End Lane, Lepton, Huddersfield,
 West Yorkshire, HD8 0NA**

Payment to be received within 7 days. Thankyou!